



Shreeyash Pratishthan's  
**SHREEYASH INSTITUTE OF PHARMACEUTICAL  
EDUCATION & RESEARCH**  
(D. Pharm, B. Pharm & M. Pharm)



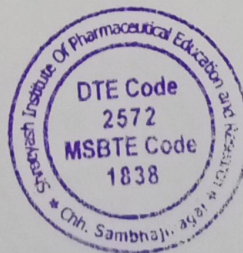
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Date:- 02/05/2023

**Examination Grievance Redressal Committee**  
(Academic Year 2023-24)

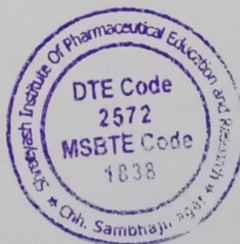
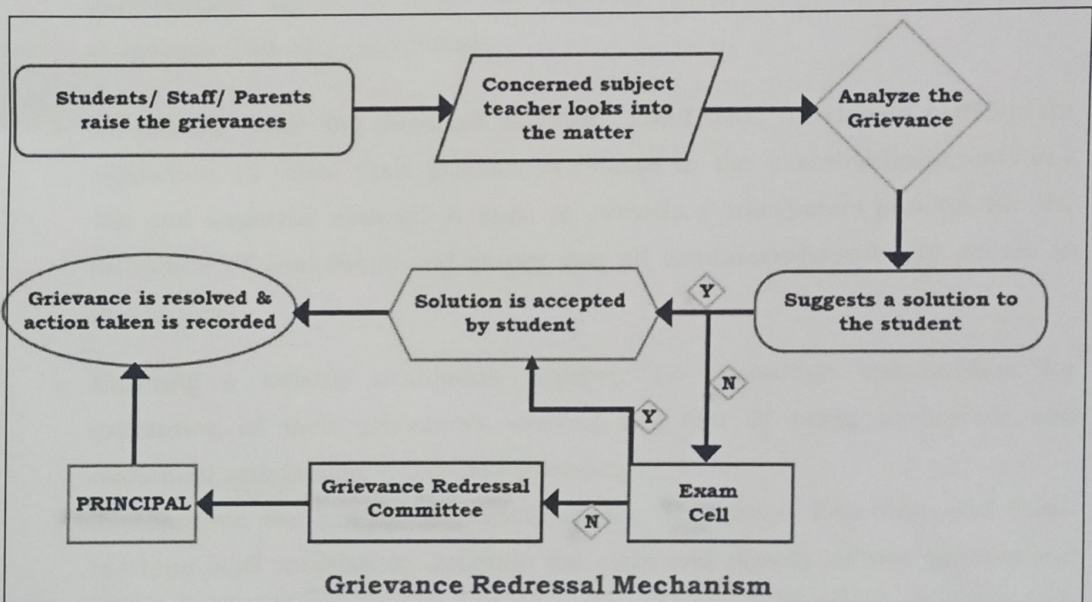


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Following committee members are hereby informed to execute the responsibilities of their committee till further notice. The details are as under:

**Examination Grievance Redressal Committee :**

1. Dr. Tapadiya G.G. Principle/Chairman
2. Mr. Tushar Joshi In-charge
3. Mr. Sachin Dhawle Member
4. Mrs. Arundhati Deokar Member
5. Mr. Pathan Hujeb Member
6. Mrs. Vrushali Pathak Member

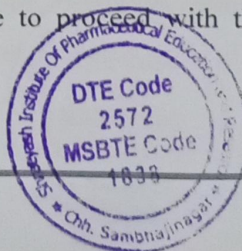


## Examination Grievance Cell

An Examination Grievance Redressal Committee (EGRC) is typically set up by our institute to ensure fairness and transparency in the examination process and complaint raised by any student or staff member for the time-bound resolving it. The grievances in writing can be submitted in exam department.

### Objective:

- The objective of the Grievance Cell is to provide a satisfactory and harmonious educational atmosphere in the institute. Following are the personalized objectives either for students or staff members for which a Grievance Cell was constituted
- To provide a fair and impartial platform: The EGRC provides a platform for candidates to voice their grievances related to the examination process in a fair and impartial manner. It aims to provide a transparent process for the resolution of complaints and ensure that all candidates have equal access to this process.
- Ensuring a reliable evaluation process: To encourage stakeholders for expression of their grievances without any fear of being victimized and maximum satisfaction at institute premises.
- To improve the quality of examinations: To advise Teaching and Non-teaching staff member to maintain the right and dignity of one another and show utmost restraint and patience whenever any occasion of rift which impact their overall academic performance.
- Inability to meet the minimum requirements: Students may also face the problem of not meeting the minimum requirements for their course or program. This can lead to them being unable to proceed with their studies or having to repeat a year.

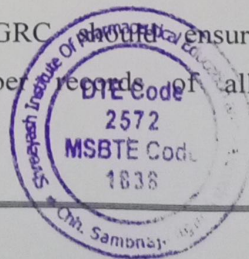


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### Functions:

Examination Grievance Redressal Committee (EGRC) is typically set up by institute to handle grievances related to examinations. Some of the key functions of an EGRC may include:

- **Receiving and addressing grievances:** The EGRC is responsible for receiving and addressing grievances related to examinations. This can include complaints about unfair evaluation, errors in question papers, technical glitches during online exams, or any other issues that may have affected the performance of the candidates.
- **Investigating complaints:** The EGRC should investigate each complaint thoroughly and impartially. This may involve reviewing the relevant documents, speaking with the parties involved, and gathering any additional information needed to make an informed decision.
- **Making recommendations:** Based on its investigation, the EGRC should make recommendations to resolve the grievance. This may include recommendations for re-evaluation of answer scripts, rectification of errors in question papers, or any other appropriate measures to address the complaint.
- **Providing feedback:** The EGRC should provide feedback to the candidates who have submitted grievances. This can include informing them of the outcome of their complaint, explaining the reasons for the decision, and offering any further assistance or guidance as needed.
- **Ensuring transparency:** The EGRC should ensure transparency in its functioning, by maintaining proper records of all grievances received.

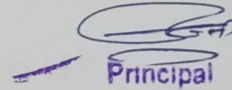


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investigations conducted, and recommendations made. The committee should also be accessible to all candidates, with clear guidelines on how to submit a complaint and what to expect from the grievance redressal process.

- **Continuous improvement:** The EGRC should aim to continuously improve its functioning, by reviewing its processes and procedures regularly and incorporating feedback from candidates and other stakeholders. This can help to ensure that the committee is able to provide effective and efficient redressal of grievances related to examination.



Principal

Shreeyash Institute Of Pharmaceutical  
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Chh. Sambhajinagar